

HEALTH & SAFETY SERVICE DELIVERY PLAN 2018/19

Introduction

Commercial Environmental Health enforce Health & Safety legislation and take measures to ensure the health, safety and welfare of people at work and the general public whom may be affected by work activities.

Health & Safety activities contribute to the Council's vision:

To work with communities to make Haringey an even better place to live,

by delivering a responsive, high quality services to employers, employees and the general public, in line with the Council's Priority 3:

'Clean and Safe' - A clean, well maintained and safe borough where people are proud to live and work.

We will contribute to these priorities by:

- Encouraging the prevention of accidents and intervening early when notified of unsafe work practises
- Ensuring a fair and equal borough through delivery of a consistent approach to all employers and businesses regardless of size and scope.
- Working with our communities to build resilient businesses that are able to help themselves and support others
- Working in partnership with those agencies/groups identified below.
- Remaining customer focus and meeting our customer service standards
- Providing value for money through effectively targeting resources in line with the national priorities identified in the National Local Authorities Enforcement Code.

The Commercial Environmental Health Team consists of 5.3 FTE Enforcement Officers who spend approximate 10% of their time on Health & Safety matters.

Our Key Achievements in 2017/18

Inspections: We carried out three Health and Safety both of which resulted in the service of and improvement notices.

Non Routine Visits: We carried out 67 interventions at a variety of business: 8 Project based inspections (5 Band Saws and 6 Gas Safety), 13 general complaints and service request, 29 Mailshots in relation to Gas Safety & Carbon Monoxide, 4 information and intelligence, 17 special treatments and massage and 5 smoke free.

Accident Investigations: We received 87 accidents reports including 48 over 7 days injuries, 1 major injury, 27 members of the public taken from the scene by ambulance or remained in hospital for more than 24 hours, 9 dangerous occurrences, 1 Fatality and 1 Industrial Disease. The team completed 52 cases, 6 of which resulted in either verbal or written advice and 13 of which are to be reviewed at the next intervention.

Complaints – The team responded to 32 complaints/requests for service, including 40 general H&S complaints/service requests, 24 Consultations including Licensing, Lift Engineer Reports and Asbestos Works Notifications.

Our Priorities for 2018/19

High Risk Inspections: We will inspect 100% of all premises risk rated as Category A, and ensure that suitable action is taken to reduce the risk they pose. We will also take appropriate action against businesses that become high risk following an intervention as a result of local intelligence.

Massage & Special Treatments: We will assess all new applications to ensure the premises, therapists and practises meet the licensing criteria prior to the commencement of treatment. We will review all applications to vary licenses and implement a programme of inspections based on risk for existing businesses in order to ensure compliance at their licensing renewal date. Enforcement Action such as a Licensing Review, Simple Caution or Prosecution will be instigated where businesses are found to be non-compliant.

Accident Investigations: We will investigate all accident notification in accordance with the HSE Incident Selection Criteria Guidance LAC 22/13 (Rev 1)(as revised).

Complaints – The team will respond to complaints/requests for service within 5 working days in not less than 95% of the time.

Non-Routine Visits: We will carry out visits to business for the purpose of:

- investigating general complaints and service request,
- to assess premises inline with our role as a responsible authority under the Licensing Act 2013, and
- to ensure compliance with the Health Act 2006 in relation to smoke free premises.

We will also revisit all premises that are risk rated as High Risk – Category A to ensure they have undertaken the works required to reduce the risk they pose to employees and/or members of the public.

Weeks of Action: We will participate in weeks of action, the council's area based initiative, working in conjunction with other regulatory services such as Trading Standards, Planning building Control and the Neighbourhood Action Team.

Fireworks Safety: We will inspect high risk registered outlets to ensure that the health and safety legislation is being complied with in relation to how goods are stored.

Project Based Work: The Commercial EH team will participate in the following London Wide Projects:

- Carbon monoxide in Catering Premises; and
- Workplace Transport

These projects aims to look at the material breach rate and to consider if they should be subject of further interventions based on local intelligence.

Formal Actions: To take formal action i.e. Simple Cautions and Prosecutions where appropriate in accordance with the current enforcement policy. We will seek to recover the proceeds of crime from offenders where possible to demonstrate that our service value of for money.

Our Partners

We will participate in partnership working in order to enhance the effectiveness of our actions. Our current partners include:

Local Businesses – working hard with local business to ensure that we deliver services that matter in a timely, effective, efficient and satisfactory way

Health and Safety Executive- working with the HSE where required

Immigration Services - Carrying out joint operations to reduce illegal working

Public Health – to contribute towards an agreed action plan with respect to reducing the negative impacts of smoking and in particular shisha.

North West London Quadrant Health and Safety Group - to carry out agreed projects throughout the region.

All London Boroughs Health & Safety Group - to participate in London-wide projects – accessing funding as and when available.